

Murray City
Miscellaneous Plan Submittal Requirements

Name of Applicant _____ Permit # ____ - _____
Building Address _____ Phone # _____

In order to expedite your plan review, please check your plans and application to be sure the following information has been provided. When each of the following items have been checked by you, sign the bottom of the form and have the Building Department verify that all needed information is included. Submit this form with your application, plan review deposit and two sets of plans for Building Department review. **NOTE: APPLICATIONS FOR BUILDING PERMITS WILL NOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.**

***Community Development Approval**

___ Approval signature from Planning and Zoning

***Project Completion Deposit** (refunded after final inspection approval)

___ Project completion deposit of \$500.00 for on premise signs and swimming pools
___ Project completion deposit of \$1,000 for off premise signs (billboards)
___ N/A for buffer walls, roof conversions, patio, decks or carport

***Building Permit Application**

___ Contractors name, phone number, address, and contractor's state license number for general, electrical, plumbing and mechanical. Attach copy of license
___ Type of improvement
___ Estimate of valuation
___ Signature of owner, contractor or authorized agent

On Premise and off Premise Pole Signs

* ___ Site plan showing sign location, property frontage and sign setbacks from property lines and sidewalks
___ Sign dimensions including distance from grade
___ Stamped, signed and dated structural engineers calculations for pole type signs (designed for 90 mph, exposure B and maximum soil bearing of 100 psf) or provide stamped and sealed soils report
___ Column dimensions and material
___ Soils report

***Attached Signs**

___ Site plan showing location on building
___ Sign(s) dimensions
___ Electrical requirements and connections
___ Size and type of attachments to building
___ Type of surface/structure to which sign will be attached

____ Site plan
____ Wall height, material, footing size and reinforcement

- ___ Location and description of existing bearing walls etc
- ___ Complete framing details
 - ___ Rafter size, spacing and blocking
 - ___ Connection of rafters to existing roof at eaves
 - ___ Size and location of Purlins and Struts
 - ___ Grade and species of lumber to include size
- ___ Roof Sheathing size and grade
- ___ Roofing material
- ___ Attic Access
- ___ Attic Ventilation

- ___ Site plan showing existing structures on property, location and size of new cover, deck or carport and distances from property lines and other structures to new construction
- ___ Framing details with grade and species of lumber
 - ___ Rafter size, spacing and spans
 - ___ Joist size, spacing and spans to include decking material
 - ___ Grade and species of lumber to include size
- ___ Roof sheathing size and grade
- ___ Roofing material
- ___ Stair and guardrail details for decks
- * ___ Detached carports require stamped and sealed engineers calculations

- ___ Site plans showing location of pool in relation to existing structures and property lines
- ___ Location of overhead utilities and height above grade
- ___ Dimensions of pool
- ___ Details of reinforcement and structural calculations
- ___ Electrical plan
- ___ Indication of 6 foot fence with self closing gate
- ___ Energy conservation requirements indicated
 - ___ Pool heater shall have an on off switch
 - ___ Heated pools shall have cover required
 - ___ Time clock required for pump operation

My signature below indicates that I have carefully reviewed the submitted plans and verified all of the items above have been included. **I understand that failure to provide any needed Information at this time will delay the processing of my permit.**

* _____
Applicants Signature Date

* _____
 Building Inspection Division Date